



Meeting of the Board of Directors

May 21, 2018

6:00 p.m.

Santee School District Educational Resource Center

MINUTES

A. INTRODUCTION OF GUESTS

Welcome & Introduction of Guests and Guest Communication

President John Tofflemire welcomed guest, Elizabeth McCune.

B. APPROVAL OF MINUTES

Barbara Ryan moved to approve the minutes of the last meeting (corrected to include Betty Vega in the committee for the street fair participation). Marilyn Solan seconded the motion and the minutes were approved as corrected.

C. REPORTS

1. **President's Report** – No report.
2. **Secretary's Report** – Linda Vail reported that the memorial bench for Carlton Oaks School from the Jillianne Swenddal memorial fund has been ordered and should be installed this summer. The scholarship program was postponed, to begin next year.
3. **Treasurer's Report** – Karen Fleck presented the budget report for the past 2 months. It was recently discovered that last year the Art Show frames were purchased using a school district Purchase Card and a reimbursement was never initiated. The district would prefer that Administrators not use their district Purchase Cards in the future for Foundation purchases. Checks can be requested from Karen Fleck or in some cases advances can be made when planning for an event.
4. **Superintendent's Report**- Mrs. Baranski invited the Foundation Board to attend Salute to Excellence and shared that the classes of some recipients of grant funds would be performing at the event.

D. COMMITTEE/EVENTS REPORTS

1. **Golf Classic June 14** – John Tofflemire reported on the planning for the Golf Classic. At this time the golfer count is quite low and the sponsorships have not come in as anticipated. Board members were asked to spread the work as they can. Board members may volunteer through the volunteer list being created by Kristen Bonser. The goodie bags will be filled on June 7th at 3:00 p.m. at the District Office.
2. **Santee Street Fair May 26** – Marilyn Solan provided an update on the committee meeting. The committee would like to pass out fans with the SSDF name and logo and temporary tattoos. Brochures are ready, and a poster is being made. They plan to have a "Marble run" to engage children. They will also have some Goodie Bags of leftover toys. They Foundation banner and table covering are mission. They will be able to set up on Friday night. Jim will help set up at 6:00pm. Coverage at the street fair was needed and Jodi will help from 12-2 and John & Marcia from 2-4. The committee requested a budget of \$300 to purchase the fans and tattoos and for the printing costs. Ellen Duty moved to

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allocate up to \$300 for street fair expenses. Marilyn Solan seconded, and the motion was carried with Kristen Dare abstaining.

The Easy Up with the Foundation logo has been ordered. It is 10'x10' and the cost was \$375.

E. OLD BUSINESS

1. Approval of Sponsorship Levels & Benefits

John Tofflemire shared the Santee School District Board of Education has reviewed the proposed Sponsorship Levels and Benefits criteria. Karen Fleck moved to accept the sponsor level/benefit form for the 18-19 school year. Barbara Ryan seconded the motion and it was carried.

2. Grant End-of-Year Presentations

Marcia Ginn-Tofflemire provided the summaries and shared some of the highlights of this year's grants. She felt that Foundation board members received a very warm reception when they visited schools to see the grants in action. The grant implementation for the Preschool at SC was delayed due to technology applications. She and the grant committee felt that it was a very successful year for our grant program. The goal next year will be to get more classroom teachers to submit a grant request.

In moving forward and toward that goal, the committee shared that applications will be sent for next year's grant opportunities prior to the end of the school year to allow teachers to muse over possible programs they may wish to submit to implement next year. Marcia has completed the guidelines and rubric and will send out soon. Proposals/applications will be due October 5th. They will be screened by a grant screening committee the week of Oct. 8 and presented by the applicants moving forward at the October 22, 2018 Foundation board meeting. There is hope for more applications next year so students have more of these great opportunities.

It was suggested that the funded grants be listed as part of the fall Santee Magazine article. The board would like to see the grants advertised with the teachers' names so it is personalized and may cause other teachers and/or parents to ask more about the program.

When the board discusses the budget for next year, the recommended amount allocated for grants will be included.

- 3. Santee Magazine** – Our next opportunity for an article in the Santee Magazine will be in the fall issue (October). We have ½ page available. The content will be discussed further but it was suggested to provide grant information in the issue. Marcia Ginn-Tofflemire will bring a draft to the next meeting.

F. NEW BUSINESS

1. Grant Recipients Changing Schools

A 2017-18 grant recipient, Cindy Schultz, received her grant at Rio Seco but is moving to Carlton Oaks next year. Her grant included Lego Mindstorm materials. She has requested to be able to take her Lego Mindstorm materials to Carlton Oaks with her to continue her program. Santee School District Board Policy on donations places the decision with the

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superintendent. The superintendent has talked with the Rio Seco principal who said there is not another teacher at RS qualified to take over the program and use the materials, therefore with the principals blessing, the superintendent has said Ms. Schultz may move her program and materials to her new school in the fall.

2. **Annual Election Meeting** - The June meeting is when new directors are elected and from the directors, new officers are elected. The nominating committee presented their nominations for board of directors (2-year term):

<p>For re-election:</p> <ul style="list-style-type: none"> • Ellen Duty • Karen Fleck • Marcia Ginn-Tofflemire • Lis Johnson • Jim Panknin • John Tofflemire • Betty Vega 		<p>For new positions:</p> <ul style="list-style-type: none"> • DiAnn Albert • Elizabeth McCune • Vanessa Lloyd • Mary de Maria
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John Tofflemire has a form that he will be asking any new board candidates to complete and the voting will take place at the next meeting. The nominating committee presented their nominations for board officers for the 2018-19 fiscal year: (Pending election to the board)

- President: John Tofflemire
- Vice President: Lis Johnson
- Treasurer: Karen Fleck
- Secretary: Jodilynn Kim

The budget for the 2018-19 fiscal year should also be presented at the next meeting. The budget committee will meet to prepare a budget for approval for next month's meeting.

G. ROUND TABLE

Kristen Dare reported the Santee Chamber of Commerce is planning 3 major events this year and each will be a dedicated fund raiser for a local non-profit. They have selected the Foundation to be the recipient of their annual golf tournament. It was noted that the Chamber is prohibited from giving cash directly to an organization, so the benefits will be provided as purchased goods that may be needed by the Foundation.

H. ADJOURN

With no further business to be discussed, the meeting was adjourned. The next meeting will be held on Monday, June 18, 2018. This meeting will include elections, budget approval, and the Superintendent's request for funding.

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